



**Office of Real Property Services (Assessor)**

PO Box 6122

Moncks Corner SC 29461-6120

Wilson T. Baggett, Assessor

Visit us at:

<https://www.berkeleycountysc.gov>

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**TYPES OF PROOF FOR LEGAL RESIDENCE**

MANDATORY COPY OF SOCIAL SECURITY CARD **FOR EACH OWNER OR**  
MANDATORY COPY OF OFFICIAL UNITED STATES RESIDENTIAL  
DOCUMENTATION **FOR EACH OWNER** (i.e.: US PASSPORT, US PERMANENT RESIDENT  
CARD, ALIEN REGISTRATION RECEIPT CARD OR A FOREIGN PASSPORT THAT  
CONTAINS A TEMPORARY IMMIGRANT VISA STAMP)

**TWO ADDITIONAL PROOFS REQUIRED:**

- COPY OF INCOME TAX RETURN WITH CORRECT ADDRESS AND YEAR  
YEAR(s): \_\_\_\_\_, \_\_\_\_\_ (IRS 1040 FORM-BOTH PAGES)
- COPY OF VOTERS REGISTRATION CARD WITH CORRECT ADDRESS AND  
ISSUE DATE
- COPY OF VEHICLE REGISTRATION WITH YEAR AND CORRECT ADDRESS
- COPY OF MILITARY "LES" WITH ZIP CODE OF DUTY STATION ASSIGNED
- LETTER OF CONNECT (**NOT A BILL**) FROM UTILITY COMPANY

**ALSO**

IF PROPERTY IS IN A TRUST, A COPY OF THE TRUST IS REQUIRED

**APPLICATIONS WITHOUT PROOF OF RESIDENCY WILL NOT QUALIFY**  
THE APPRAISER MAY NEED ADDITIONAL PROOF IF NECESSARY.

**(\*\*NOTE\*\* PLEASE DO NOT SEND ORIGINALS)**

**\*\*\*Please allow at least 30 days after closing for the deed to be recorded with the  
Register of Deeds Office before you submit your application for special  
assessment.\*\*\***